

Pleasant Ridge Historical Commission Minutes

Wednesday May 7, 2014

1. Meeting was called to order 7:09 pm by Carole Zupan, Chair.
2. In attendance: Cathie Gillis, Sandy Johnstone, John Wright, Carole Zupan, Conrad Stack, James Koeppen, Don Hoefler and Erin Sniderman. Missing: Amy Allison and Bret Scott.
3. Minutes of the previous meeting were approved and moved by Sandy Johnstone, second by Conrad Stack.
4. Treasurer's report for April 2014 by Don Hoefler: Revenues: \$0.10; Expenditures: \$88.82; Ending balance: \$11,892.33. Approved and moved by Conrad Stack, second by Cathie Gillis.
5. Speakers Series:
 - a. John Wright is checking on MDOT speaker regarding before and after I-696. We have 53 photos in the museum of 10 Mile Road houses and the construction surveys. December 14, 2014 will be the 25th anniversary of 696. Perhaps we can schedule something around this date? Still pending.
6. Home and Garden Tour:
 - a. The Home and Garden Tour is scheduled for June 7, 2014 from 10:00 am – 4:00 pm.
 - b. Confirmed homes:
 - i. 1 Sylvan home and garden (House captain Don Hoefler)
 - ii. 12 Oxford home and garden (House captain James Koeppen)
 - iii. 31 Elm Park home and garden (House captain Sandy Johnstone)
 - iv. 82 Oakdale home and garden (House captain Chris Johnson)
 - v. 48 Ridge home (House captain Cathie Gillis)
 - vi. 22 Oakdale garden (House captain John Wright)
 - vii. 20 Ridge home and garden (House captain Conrad Stack)
 - c. Confirmed after the meeting:
 - i. 109 Cambridge garden (House captain David Assemany)
 - d. Will create one page flyer to advertise at area businesses and deliver to each resident (Scott will coordinate resident delivery for \$150)
 - e. The tour books will be printed by the cities printers and the Acting City Manager, Scott will assist with putting the book together. Carole Zupan, Don Hoefler and Jim Koeppen will coordinate with Scott.
 - f. Tour book advertising time is running out. Need ASAP anyone else that wants to advertise.
 - g. Erin Sniderman confirmed she reached out to publications for press releases.
 - h. House captains will work with the owners of the homes for their write ups and coordinate docents. (Cathie Gillis has a long list of previous docents if anyone needs more.)
 - i. Since there is only 1 house on the east side, we will not do the trolley this year.
 - j. Still in need of food vendors for the day of the tour. Scott will handle getting food truck for event.
 - k. Cathie Gillis reserved the tent from the Pleasant Ridge Foundation.

- l. Afterglow party will be held at 109 Cambridge. (Confirmed after the meeting.)
- m. Carol Zupan confirmed she will handle the food at the Afterglow party.
- n. Homeowner gifts: Sandy Johnstone will get 8 stones for the homes/gardens on the tour. Home pictures will be framed by State of the Art. Homeowners will also be provided a Pleasant Ridge Pewabic tile.
- o. Tickets can be purchased at City Hall in advance of tour for \$15.
- p. Tickets the day of the tour will be \$20. Conrad can transport 3 tables for tickets sales. In the June meeting we will need to confirm who will do ticket sales from 10:00 am – 3:00 pm. Amy will take care of cash box and provide to us for ticket sales.
- q. In the June meeting we need to discuss giving Tour Books to homeowners and advertisers. We also need to discuss getting badges for docents, homeowners and Historical Commission members as well as footie's for those homeowners that may require them.

7. Other Business:

- a. Police Booth/Pleasant Ridge Museum service:
 - i. May 17, 2014: James Koeppen and Don Hoefler.
 - ii. Closed June 2014 (Will sell items during home tour ticket sales)
 - iii. July 19, 2014: John Wright and Sandy Johnstone.
 - iv. Closed August 2014
- b. We discussed getting George Lenko a gift card from Cork for his Speaker Series presentation. Carole Zupan will take care of this.
- c. Invite David Seh, Max Darling and Frank Rubino to June meeting to discuss antique show.

8. Adjournment at 8:12pm. Motioned by Cathie Gillis, second by Sandy Johnstone.