

Pleasant Ridge Historical Commission  
Meeting Minutes  
Wednesday, September 3, 2014

1. Meeting was called to order 7:02 pm by Carole Zupan, Chair.
2. In attendance: Cathie Gillis, Sandy Johnstone, John Wright, Carole Zupan, Conrad Stack, James Koeppen, Don Hoefler, John Horvat, Jessica Herzig, Bret Scott and Amy Allison. Guests: David Ceh. Missing: None to report.
3. Consideration of June 4, 2014 meeting minutes. Motion to approve by Sandy Johnstone, second by Conrad Stack. Consideration of June 25, 2014 meeting minutes. Motion to approve by John Wright, second by James Koeppen.
4. Public discussion: Nothing to report.
5. Treasurer's report for June 2014 through August 2014 by Don Hoefler: Revenues: \$7,721.54; Expenditures: \$2,901.73; Ending balance: \$17,445.76. Motion to approve by Cathie Gillis, second by James Koeppen
6. Consideration of the following updates:
  - a. Antique Show and Sale – Scheduled for October 3<sup>rd</sup>, 4<sup>th</sup> and 5<sup>th</sup>.
    - i. Max Darling stepped down as co-chair for personal reasons.
    - ii. David Ceh will continue to chair the event, but he will require more help from the Historical Commission as there were many things that Max and his family were going to do that need to be picked up.
    - iii. Carole Zupan will reach out to the Pleasant Ridge Woman's Club for help.
    - iv. So far 13 confirmed paid vendors. (Max Darling trying to find a replacement for his booth. Frank Rubino has not signed up yet, but expressed interest.)
    - v. Don Hoefler will update the PR Historical Commission page regarding the show. The Facebook page for the event has been created. Need to link from main PR page. (David Ceh to discuss with Scott.)
    - vi. Amy Allison will handle add for The Ridger about the show and Friday night as a community event.
    - vii. Yard signs have been ordered and should be put out 1 week before the show.
    - viii. Flyers for the show to be passed out, Council approved \$200.00 for this. Pass out flyers one week before the show to residents and Royal Oak Farmers Mkt. QTY – 500 B&W for Royal Oak Farmers Market/dealers and 1,200 color for residents. Talked about cards for Royal Oak Farmers Market/dealers instead of B&W flyers. Using Vista Printers 5x8 cards. Bret Scott will look into this idea more.
    - ix. Media - Don Hoefler will provide contact information to David Ceh. Both will be media contacts about the show.
    - x. Contact Crystal from Oakland 115 for a story.
    - xi. Pictures of items for sale/display for Facebook page and media being looked into.

- xii. Food and refreshments for Friday will be handled by Carole Zupan. \$250.00 budget, approved by Historical Commission.
- xiii. Coffee, bagels/donuts for Saturday and Sunday – (**Open**)
- xiv. Will plan next year around Yom Kippur as it is too late to change the date. An apology will be included in the Ridger.
- xv. Historical Commission schedule:
  - 1. Thursday, October 2, 2014
    - a. Vendor booth setup – David Ceh (what time and will this be needed Friday as well?)
  - 2. Friday, October 3, 2014
    - a. 6 pm – 9 pm Don Hoefler (ticket sales) & Carole Zupan (food), all should try to come
  - 3. Saturday, October 4, 2014
    - a. 10 am – 2 pm Jessica Herzig & Sandy Johnstone
    - b. 2 pm – 5 pm John Horvat & Conrad Stack
  - 4. Sunday, October 5, 2014
    - a. 10 am – 1 pm James Koeppen & Cathie Gillis
    - b. 1 pm – 4 pm Carole Zupan & John Wright
    - c. Cleanup after 4 pm – Conrad Stack & Open, all should check to see if assistance needed

b. Speakers Series:

- i. John Wright updated that MDOT is not interested in speaking about before and after I-696, but feels we have enough information and is willing to facilitate the session. We have 53 photos in the museum of 10 Mile Road houses and the construction surveys. December 14, 2014 will be the 25<sup>th</sup> anniversary of 696. Date for speaker series set for January 15, 2015. “25 Years of 696 Speaker Series, Before & After”.
- ii. John Wright is also looking into bringing up old dig information/artifacts from storage for an exhibit at the community center.
- iii. Amy Allison will include in the September Ridger including a request to anyone that wants to share stories, artifacts, pictures, etc. to contact John Wright or bring to the meeting.
- iv. Talked about getting a cake for the celebration.

7. Consideration of the City Commission Liaison Report:

- a. Bret Scott reported that there will be a millage renewal plus two new millage items on the November ballot. Two town hall meetings will be scheduled in October to educate residents and answer questions.

8. Other Business:

- a. Police Booth/Pleasant Ridge Museum service on third Saturday of the month:

- i. September 20, 2014: We did not discuss, therefore the museum did not open in September.
    - ii. October 18, 2014: We did not discuss.
  - b. Conrad Stack should be done with the bench for the museum in September.
  - c. The museum renovations have started and should be completed by our October meeting.
  - d. The City Commission has re-formed the Beautification Commission consisting of a member from each junior commission, the Garden Club and the Women's Club. Jay Forman will be the liaison. Who will represent the Historical Commission?
    - i. Cathie Gillis was on the Beautification Commission before it disbanded and brings a lot of knowledge about how it operated. She explained that there were Residential and Commercial awards that were presented at the November City Commission meeting. (Typically 4 or 5 each year.) Each team member had a zone and would pick the candidates for the awards. One house per zone, pending a breakout of the city zones.
    - ii. Carole Zupan motioned that Cathie Gillis be our representative, second by Don Hoefler and all approved.
    - iii. Carole Zupan motioned that Don Hoefler be our alternative, second by Sandy Johnstone and all approved.
  - e. Talked about maybe publishing a Pleasant Ridge book like Ferndale did. James Koeppen will bring the Ferndale book in to show as an example.
  - f. The Tree Lighting ceremony is scheduled for December 1, 2015 at 6:00 pm in Memorial Park.
- 9. Adjournment at 8:36 pm. Motioned by James Koeppen, second by Jessica Herzig.