



City of Pleasant Ridge

Members of the Historical Commission and Residents: This shall serve as your official notification of the Regular Historical Commission Meeting to be held on Wednesday, November 5, 2014, 7:00 P.M., at the **Pleasant Ridge Community Center**, 4 Ridge Road, Pleasant Ridge, Michigan 48069. The following items are on the agenda for your consideration:

HISTORICAL COMMISSION MEETING – 7:00 P.M.

1. Meeting Called to Order.
2. Roll Call
3. Consideration of the following minutes:
 - a. Regular Historical Commission Meeting held Wednesday, October 1, 2014.
4. PUBLIC COMMENTS- items not on the agenda.
5. Consideration of the Treasurer's Report.
6. Consideration of the following updates:
 - a. Antique Show and Sale
 - b. Speakers Series
7. Consideration of the City Commission Liaison Report.
8. Other Business
9. Adjournment.

Pleasant Ridge Historical Commission

Meeting Minutes

Wednesday, October 1, 2014

1. Meeting was called to order 7:02 pm by Carole Zupan, Chair.
2. In attendance: Cathie Gillis, Sandy Johnstone, John Wright, Carole Zupan, Conrad Stack, James Koeppen, Don Hoefler, John Horvat, Jessica Herzig, Ann Perry and Amy Drealan. Guests: David Ceh. Missing: Bret Scott.
3. Consideration of September 3, 2014 meeting minutes: Motion to approve by Cathie Gillis, second by Conrad Stack.
4. Public discussion: Nothing to report.
5. Treasurer's report for June 2014 through August 2014 by Don Hoefler: Revenues: \$70.30; Expenditures: \$741.30; Ending balance: \$16,774.76. Motion to approve by John Wright, second by Cathie Gillis.
6. Consideration of the following updates:
 - a. Antique Show and Sale – Scheduled for October 3rd, 4th and 5th.
 - i. So far 17 vendor spaces confirmed (18 paid vendors).
 - ii. Additional flyers for the show to be passed out Sunday morning October 5th by James Koeppen at the Royal Oak Farmers Market/Antique Show.
 - iii. Pictures of items for sale/display for Facebook page and media being looked into.
 - iv. Food and refreshments for Friday will be handled by Carole Zupan. \$250.00 budget, approved by Historical Commission.
 - v. Coffee, bagels/donuts for Saturday (David Ceh) and Sunday (Carole Zupan), \$20 limit each day.
 - vi. Will plan next year around Yom Kippur as it is too late to change the date. An apology was included in the Ridger.
 - vii. Historical Commission schedule:
 1. Friday, October 3, 2014
 - a. Vendor booth setup – David Ceh will coordinate, vendors can start setting up any time after 6:00 am.
 - b. 6 pm – 9 pm Don Hoefler and James Koeppen (ticket sales) & Carole Zupan (food), all should try to come
 2. Saturday, October 4, 2014
 - a. 10 am – 2 pm Jessica Herzig & Sandy Johnstone
 - b. 2 pm – 5 pm John Horvat & Conrad Stack
 3. Sunday, October 5, 2014
 - a. 10 am – 1 pm Chris Johnson & Cathie Gillis
 - b. 1 pm – 4 pm Carole Zupan & John Wright
 - c. Cleanup after 4 pm – Conrad Stack, Carole Zupan, John Wright and David Ceh.

b. Speakers Series:

- i. John Wright will facilitate a discussion on January 15, 2015 on “25 Years of 696 Speaker Series, Before & After”. We have 53 photos in the museum of 10 Mile Road houses and the construction surveys. December 14, 2014 will be the 25th anniversary of 696. John Wright is also looking into bringing up old dig information/artifacts from storage for an exhibit at the community center.
- ii. Amy Drealan included in the September Ridger with a request to anyone that wants to share stories, artifacts, pictures, etc. to contact John Wright or bring to the meeting.
- iii. We will get a cake for the celebration.
- iv. Jessica Herzig will reach out to Brenda Peek who was the Director of Communications for the 696 project.

7. Consideration of the City Commission Liaison Report:

- a. Ann Perry reported that there will be a millage renewal plus two new millage items on the November ballot. She passed out a Parks Improvement Millage Fact Sheet, General Operating Millage Executive Summary, General Operating Millage Fact Sheet, City Revenues Fact Sheet, Utility Bills Fact Sheet and a Library Millage Renewal Fact Sheet for everyone to read. Two town hall meetings are scheduled in October to educate residents and answer questions. All were asked to spread the word about the meetings and information available to people.

8. Other Business:

- a. Police Booth/Pleasant Ridge Museum service on third Saturday of the month:
 - i. October 18, 2014: Sandy Johnstone and Carole Zupan
 - ii. November 15, 2014: Conrad Stack and Cathie Gillis
 - iii. December 20, 2014: Open
- b. Conrad Stack is done with the bench for the museum, just pending cushions to be done.
- c. The museum renovations are almost completed.
- d. The City Commission has reformed the Beautification Commission consisting of a member from each junior commission, the Garden Club and the Women’s Club. There are 6 members in total. Jay Forman will be the liaison. Cathie Gillis is representing the Historical Commission.
 - i. There will be 4 house awards and 1 business award announced at the November City Commission meeting.
- e. The Tree Lighting ceremony is scheduled for December 1, 2015 at 6:00 pm in Memorial Park. Looking to see if Frank Rubino will be Santa this year. Will do pictures and have reindeer again this year. Carole Zupan and Sandy Johnstone will be carolers.

9. Adjournment at 7:52 pm. Motioned by James Koeppen, second by Sandy Johnstone.